

Richfield Red White and Blue Days
Food Vendor Application

Thank you for your interest in becoming a Food Vendor at the Richfield Red White and Blue Days on July 2nd, 3rd, and 4th, 2020!

Completed applications must be received on or before May 15th, 2020.

Confirmation of your application being received will be acknowledged via email within days of receipt. Vendor placement will be finalized on June 17th, 2020 and a map will be emailed to all accepted units on June 22nd, 2020.

Please address any questions regarding the materials enclosed to vendors@richfieldredwhiteandbluedays.

Mail completed applications to the address listed below.* Please note that the Richfield 4th of July Celebration is not sponsored, managed nor run by the City of Richfield and that **applications will not be accepted at the Richfield Municipal Center (City Hall) nor the Richfield Community Center.**

*Completed vendor applications will be reviewed and approved based on need. Completing an application does not guarantee participation in the Richfield Red White and Blue Days.

Richfield 4th of July Committee, Inc.

Attn: Vendor Coordinator

P.O. Box 23381

Richfield, MN 55423

**Instructions for
Richfield Red White and Blue Days Application**

The following three (3) items must be submitted for your application to be considered for participation by May 15th, 2020:

1. **Completed application(s):** Both Temp City and RWB Applications
2. **Entry fee** (*check made out to Richfield 4th of July Committee, Inc.*)
3. **ST19 Form** (*attached to Red White and Blue application*)

Application Fee – Richfield Ice Arena Parking Lot

July 2nd, 3rd and 4th only:

\$500 Food Vendor Fee
\$25 Daily Water Fee (\$75 total)
\$25 Daily Electric Fee (\$75 total)

**Instructions for
City of Richfield Application***

The following two (2) items must be submitted for your application to be considered for participation by May 15th, 2020:

- 1. Completed temporary Food License application****
- 2. Insurance information**

*The City of Richfield will not accept the food vendor application from any vendor.

****There will be no additional fee associated with the submission of the City of Richfield Temporary Food License application. The Richfield Red White and Blue Committee will cover that cost for all food vendors.**

RWB Days Application for Participation

Operating unit name: _____

Size of operating unit: _____

Food truck: Yes No

(The Richfield Red White and Blue Committee defines a food truck as a mobile unit that will not require the use of any City of Richfield electricity or water source)

Contact person: _____

Address: _____

City, state & zip: _____

Phone: _____

Email: _____

Unit requirements (i.e. electricity, water source, etc.) Please be specific here, and include a PICTURE of truck plug in: _____

List menu items (please be specific as vendors are limited to serving only what is listed here):

I understand that I am required to ensure full compliance with all applicable Health Department standards and may be contacted by the City of Bloomington Health Department. I hereby agree to operate in accordance with applicable laws of the State of Minnesota and ordinances of the City of Richfield. I understand that if I provide my own generator, it must be in compliance with the State of Minnesota Board of Electricity. I understand that the fee is nonrefundable and that the Richfield Red White and Blue Committee makes no guarantee regarding audience size, revenue generation, or weather conditions.

Signature of applicant

Date



Operator Certificate of Compliance

Read the information on the back before completing this certificate. **Person selling at event:** Complete this certificate and give it to the operator/organizer of the event. **Operator/organizer of event:** Keep this certificate for your records.

Do not send this form to the Department of Revenue.

Print or type	Name of business selling or exhibiting at event		Minnesota tax ID number	
	Seller's complete address		City	State Zip code
	Name of person or group organizing event			
	Name and location of event			
	Date(s) of event			

Merchandise sold	Describe the type of merchandise you plan to sell.

Sales tax exemption information	Complete this section if you are not required to have a Minnesota tax ID number.
	<input type="checkbox"/> I am selling only nontaxable items.
	<input type="checkbox"/> I am not making any sales at the event.
	<input type="checkbox"/> I participate in a direct selling plan, selling for _____ (<i>name of company</i>), and the home office or top distributor has a Minnesota tax ID number and remits the sales tax on my behalf.
	<input type="checkbox"/> This is a nonprofit organization that meets the exemption requirements described below:
	<p>_____ Candy sold for fundraising purposes by a nonprofit organization that provides educational and social activities for young people primarily aged 18 and under (<i>MS 297A.70, subd. 13[a][4]</i>).</p> <p>_____ Youth or senior citizen group with fundraising receipts of \$10,000 or less per year (<i>MS 297A.70, subd. 13[b][1]</i>).</p> <p>_____ A nonprofit organization that meets all the criteria set forth in MS 297A.70, subd. 14.</p>

Sign here	<i>I declare that the information on this certificate is true and correct to the best of my knowledge and belief and that I am authorized to sign this form.</i>	
	Signature of seller	Print name here
	Date	Daytime phone ()

PENALTY — Operators who do not have Form ST19 or a similar written document from sellers can be fined a penalty of \$100 for each seller that is not in compliance for each day of the selling event.

Information for sellers and event operators

Operators/organizers of craft, antique, coin, stamp or comic book shows; flea markets; convention exhibit areas; or similar events are required by Minnesota law to get written evidence that persons who do business at the show or event have a valid Minnesota tax ID number.

If a seller is not required to have a Minnesota tax ID number, the seller must give the operator a written statement that items offered for sale are not subject to sales tax. All operators (including operators of community sponsored events and nonprofit organizations) must obtain written evidence from sellers.

Sales tax registration

To register for a Minnesota tax ID number, call 651-282-5225.

A registration application (Form ABR) is also available on our website at www.taxes.state.mn.us.

Information and assistance

If you have questions or want fact sheets on specific sales-tax topics, call 651-296-6181. TTY: Call 711 for Minnesota Relay.

Most sales tax forms and fact sheets are also available on our website at www.taxes.state.mn.us.

For information related to sellers and event operators, see Fact Sheet #148, *Special Event Exhibitors and Operators*.

We'll provide information in other formats upon request to persons with disabilities.